



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, D.C. 20350

IN REPLY REFER TO
OPNAVINST 9996.1
SEA OOD

24 MAY 1965

OPNAV INSTRUCTION 9996.1

From: Chief of Naval Operations

Subj: COORDINATION OF GUEST LISTS FOR SHIP-LAUNCHING CEREMONIES

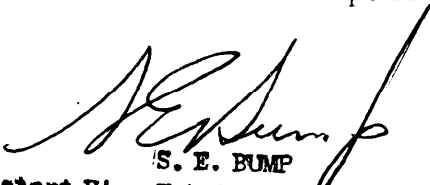
Ref: (a) SECNAVINST 5720.44
(b) NAVCOMPT Manual, Vol. III. Par. 035384

1. Purpose. To set forth the responsibility of the Commander, (R) Naval Sea Systems Command, for coordinating guest lists in the Washington, D.C. area for ship launching ceremonies.

2. Cancellation. OPNAV Instruction 9060.1A

3. Background. It has been the practice of NAVSEA's Supervisors (R) of Shipbuilding, Conversion and Repair (on behalf of private building yards) to contact commands and offices of the Department of the Navy a few months prior to the scheduled launching dates for major Navy ships, requesting that guest lists for ship-launching ceremonies be prepared and returned for use in preparation of a composite guest list. As provided for in reference (a), Supervisors of Shipbuilding, Conversion and Repair have the responsibility for the final coordination of subject guest lists for the Navy. Reference (b) prescribes total allowable expenses for launching ceremonies, and provides that those expenses shall not be exceeded unless specifically authorized by the Commander, Naval Sea Systems Command. In view of progressively larger guest lists in recent years, it is intended to control the number of persons invited to launching ceremonies and thus minimize expenditures for such ceremonies.

4. Action. The Commander, Naval Sea Systems Command (SEA OOD) will coordinate, in the Washington, D.C. area, the selection of proposed invitees to ship-launching ceremonies. Supervisors of Shipbuilding, Conversion, and Repair shall, as far in advance as possible, request guest lists for such ceremonies from the Commander, Naval Sea Systems Command. Upon receipt of each request, the Command will obtain proposed guest lists from other interested activities at the seat of Government, revise them as appropriate, and forward a composite list to the appropriate Supervisor of Shipbuilding, Conversion and Repair. (R)


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OPNAVINST 9996.1

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